

**Chapter -4(Manual-3)**  
**Rules, Regulations, Instructions, Manuals and Records, for**  
**Discharging Functions**

Sl. No.	Name / Title of the document	Type of Documents	Brief write up of the documents	From where one can get a copy of rules, regulations, instructions, manual and records	Address, Telephone No. Fax, E-mail & others	Fee charged by the Department for a copy of Rules, regulations, instructions, manual and records (if any)
	2	3	4	5	6	7
1	BIS-Code	Code published by BIS, Govt. of India, New Delhi	Contains procedures, norms, standard values on design & drawing etc. of different structures	BIS office, BBSR		As per the sale price of different codes fixed by BIS
2	PWD Code	Code published by Works Dept., Govt. of Orissa.	Contains procedures, norms etc. on design & estimate of different structures	Book stalls dealing with legal books		As per the sale price of the publisher
3	Orissa Service Code	Code published by Govt. of Orissa	Procedures & norms related to Govt. service	Book stalls dealing with legal books		Cost as per publisher
4	IRC Code	Code published by Indian Road Congress, New Delhi	Procedure for design of Road & Bridges	IRC, New Delhi		Cost as per publisher
5	P W Account Code	Code published by Govt. of Orissa	Procedure for maintenance of accounts.	Book stall at BBSR		Cost as per publisher